

WHERE DO YOU APPLY

Application forms can be collected and returned at any of the following offices:



Ministry of Housing and Urban Development

44-46 South Quay, Port of Spain
Tel: 623-4663 ext/ 2257. 2227. 2194. 2170



The Housing Development Corporation Sub-Office


Sugar Industry Labour Welfare Committee (SILWC) Office
Corner Dove & Balisier Avenue, Couva
Tel: 636-2772



Tobago House of Assembly, Settlements Division
2nd Floor, Ansa McAl Building, Milford Road, Scarborough, Tobago
Tel: 639-6800

All TTConnect Kiosks across Trinidad and Tobago



MINISTRY OF HOUSING AND URBAN DEVELOPMENT

44-46 South Quay, Port of Spain

PROGRAMME MONITORING AND COORDINATING UNIT (PMCU)

APPLICATION FORM

HOME IMPROVEMENT SUBSIDY (HIS) PROGRAMME

INTER AMERICAN DEVELOPMENT BANK (IDB LOAN # 2469/OC-TT)

1. APPLICANT'S INFORMATION

National ID/Driver's Permit/Passport # _____

SEX M F

SURNAME

FIRST NAME

MIDDLE

dd mm yr

Date of Birth

CITIZENSHIP/LEGAL RESIDENT

COUNTRY OF BIRTH

ADDRESS

NO & STREET _____

VILLAGE/TOWN _____

COUNTRY _____

TELEPHONE(S)

HOME _____

WORK _____

CELL _____

MAILING ADDRESS

NO & STREET _____

VILLAGE/TOWN _____

COUNTRY _____

MARITAL STATUS

Single Married Divorced Separated Common Law Widowed

2. CO-APPLICANT'S INFORMATION

National ID/Driver's Permit/Passport # _____

SEX M F

SURNAME

FIRST NAME

MIDDLE

dd mm yr

Date of Birth

CITIZENSHIP/LEGAL RESIDENT

COUNTRY OF BIRTH

ADDRESS

NO & STREET _____

VILLAGE/TOWN _____

COUNTRY _____

TELEPHONE(S)

HOME _____

WORK _____

CELL _____



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3. HOUSEHOLD DATA

IS THERE A DISABLED FAMILY MEMBER RESIDENT WITH YOU? Yes No

Gross Monthly Household Income \$ _____

Select from the following:

(a) Salary (b) Pension (c) National Insurance (d) Self Employed
(e) Social Welfare (f) Disability Grant (g) Other- unemployed/student

Have you received any assistance under the Ministry's Home Improvement or Emergency Grant? Yes No

4. LAND TENURE

Freehold Leasehold Rental Regularised Other

Do you have permission to carry out home improvement works from land owner(s)? Yes No

5. HOME IMPROVEMENT WORKS

Type of work to be done:

Roof and ceiling work
Electrical works
Tiling for Kitchen
Upgrading of wooden structure to concrete

Plumbing and sanitary work
Tiling for bathrooms
Kitchen cupboards

Earthen floors to concrete
Upgrading for the disabled
Upgrading to ease overcrowding

Estimated cost of improvement works \$ _____

SUPPORTING DOCUMENTS:

- Copies of applicant(s) Birth Certificates
- Copies of ID Card(s) and Passports
- Evidence of citizenship (where necessary)
- Copies of Marriage, Death, Divorce Certificates
- Copy of Title Deed or Deed of Lease or other Proof of Ownership e.g. rent receipts, permission letter from the Land Settlement Agency/owner of property
- Recent Pay Slip/ job letter/Affidavit attesting to Income for Self Employed
- Proof of Matching Savings
- Statement of repairs and estimate of materials and labour required.
- Copy of Utility bill (WASA, T&TEC, etc)

DECLARATION:

Once initially selected, an assessment interview will be conducted to determine the success of your application.

Applicant's Name in Block

Co Applicant's Name in Block

I/we certify that the information given in this form is true to the best of my/our knowledge and belief. If there is anything in the information given above which is not true or which I/we do not believe to be true, I/we am/are aware that the Ministry of Housing and Urban Development is entitled to refuse my/our application.

Applicant's Signature

Co Applicant's Signature

Date

FOR OFFICIAL USE ONLY