



Ministry of Housing and
Urban Development
44-46 South Quay, Port of Spain

**HOUSING PROGRAMME FACILITATION
AND IMPLEMENTATION UNIT**

HOME IMPROVEMENT GRANT PROGRAMME

APPLICATION FORM

WHERE DO YOU APPLY?

*Application forms
can be collected and
returned at any of the
following offices:*

**Ministry of Housing and
Urban Development**

44-46 South Quay
Port of Spain
Tel: 623-HOME (4663)
ext. 2054

Email: grants@housing.gov.tt

**The Housing
Development
Corporation
Sub-Office**

McGillvary Street
Mon Repos, San Fernando
Tel: 652-3116/2010

**All TTConnect Kiosks
and Online**

1. APPLICANT'S INFORMATION

National ID/Passport # _____ Sex M F

Surname _____ First Name _____ Middle Name _____

Citizenship _____ Country of Birth _____ Date Of Birth

ADDRESS

CONTACT

No. & Street _____ Home _____

Village/ Town _____ Work _____

Municipality/Region _____ Cell _____

Email _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

No. & Street _____

Village/ Town _____

Municipality/Region _____

MARITAL STATUS

Single Married Divorced Separated Common-Law Widowed

CO-APPLICANT'S INFORMATION (OPTIONAL)

National ID/Passport # _____ Sex M F

Surname _____ First Name _____ Middle Name _____

Citizenship _____ Country of Birth _____ Date Of Birth

2. HOUSEHOLD DATA

Gross Monthly Household Income \$ _____

Source of Income: Salary Pension National Insurance Self-Employed
Social Welfare Disability Grant Other _____

Single Parent Yes No

Number of persons living in the household including yourself _____

Is there a disabled family member living with you? Yes No



APPLICATION FORM (continued)

3. LAND TENURE

Freehold Leasehold Rented Squatter Other _____

4. HOME IMPROVEMENT WORKS

Type of work to be done

Roof/Ceiling Walls Flooring Electrical Tiling Wood to Concrete Toilet/Bath/ Plumbing

Cupboards Windows/Doors Burglar Proofing Room Addition Other _____

Estimated cost of Improvement works \$ _____

Have you received any assistance under the Ministry's Home Improvement Subsidy? Yes No

DECLARATION

Once selected an assessment interview will be conducted.

Applicant's Name in BLOCK LETTERS

Co-applicant's Name in BLOCK LETTERS

I/we certify that the information given in this form is true to the best of my/our knowledge and belief. If there is anything in the information given above which is not true or which I/we do not believe to be true, The Ministry of Housing and Urban Development is entitled to refuse my/our application.

Applicant's Signature

Co-applicant's Signature

Date

WHO CAN QUALIFY?

1. Citizens of Trinidad and Tobago, residing in the country
2. Twenty-one (21) years old and over
3. Total household income does not exceed TT\$5,000 per month
4. Household has not benefited from the Ministry's Home Improvement Subsidy
5. Proof of legal land tenure or permission to conduct repairs.

SUPPORTING DOCUMENTS REQUIRED ONLY AT INTERVIEW:

1. Copy of Birth Certificate
2. Copy of Marriage, Death, Divorce Certificates (if applicable)
3. Copy of Identification (National ID or Passport)
4. Evidence of Citizenship (if applicable)
5. Copy of Proof of Ownership or Permission to Occupy Property (Title Deed; Deed of Lease; Rent receipts for the last three (3) years)
6. Documentary Evidence of Household Income (Prescribed form)
7. Recent Payslip and Job Letter, Pension Slip/Letter from the National Insurance Board
8. Completed Quotation for Repair Works (Prescribed form)

NB: Photocopied forms will be accepted.

FOR OFFICIAL USE ONLY