

WHERE DO YOU APPLY

Application forms can be collected and returned at any of the following offices:



Ministry of Housing and Urban Development

44-46 South Quay, Port of Spain
Tel: 623-4663 ext/ 2257. 2227. 2194. 2170



The Housing Development Corporation Sub-Office



Sugar Industry Labour Welfare Committee (SILWC) Office

Corner Dove & Balisier Avenue, Couva
Tel: 636-2772



Tobago House of Assembly, Settlements Division

2nd Floor, Ansa McAl Building, Milford Road, Scarborough, Tobago
Tel: 639-6800

All TTConnect Kiosks across Trinidad and Tobago



MINISTRY OF HOUSING AND URBAN DEVELOPMENT

44-46 South Quay, Port of Spain

PROGRAMME MONITORING AND COORDINATING UNIT (PMCU)

APPLICATION FORM

HOME PURCHASE SUBSIDY (HPS) PROGRAMME

INTER AMERICAN DEVELOPMENT BANK (IDB LOAN # 2469/OC-TT)

1. APPLICANT'S INFORMATION

National ID/Driver's Permit/Passport # _____

SEX ☐ M ☐ F

☐

SURNAME

FIRST NAME

MIDDLE

dd mm yr

Date of Birth

CITIZENSHIP/LEGAL RESIDENT

COUNTRY OF BIRTH

ADDRESS

NO & STREET

VILLAGE/TOWN

COUNTRY

TELEPHONE(S)

HOME

WORK

CELL

MAILING ADDRESS

NO & STREET

VILLAGE/TOWN

COUNTRY

MARITAL STATUS

Single ☐ Married ☐ Divorced ☐ Separated ☐ Common Law ☐ Widowed ☐

2. CO-APPLICANT'S INFORMATION

National ID/Driver's Permit/Passport # _____

SEX ☐ M ☐ F

☐

SURNAME

FIRST NAME

MIDDLE

dd mm yr

Date of Birth

CITIZENSHIP/LEGAL RESIDENT

COUNTRY OF BIRTH

ADDRESS

NO & STREET

VILLAGE/TOWN

COUNTRY

TELEPHONE(S)

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3. HOUSEHOLD DATA

IS THERE A DISABLED FAMILY MEMBER RESIDENT WITH YOU? Yes ☐ No ☐

Gross Monthly Household Income \$ _____

Select from the following:

(a) Salary ☐ (b) Pension ☐ (c) National Insurance ☐ (d) Self Employed ☐
(e) Social Welfare ☐ (f) Disability Grant ☐ (g) Other- unemployed/student ☐

Have you received any assistance under the Ministry's Home Improvement Subsidy or Emergency Grant? Yes ☐ No ☐

4. FINANCING

How will you be financing your contribution to the purchase of your home?

SAVINGS

LOAN/MORTGAGE

SELF FINANCING

☐
☐
☐

5. REQUIREMENTS (to be provided)

Do you have a Valuation Report confirming that the housing solution is within the Programme threshold of \$200,000.00 in Trinidad and \$220,000.00 in Tobago Yes ☐ No ☐

Do you have a copy of proof of ownership of the property? Yes ☐ No ☐

Do you have a copy of the Completion Certificate? Yes ☐ No ☐

Do you have a copy of the Agreement of Sale? Yes ☐ No ☐

If Self-financing, do you have evidence of payment to the vendor? Yes ☐ No ☐

6. LAND TENURE

Is the land on which the house is to be purchased:

Freehold ☐ Leasehold ☐ Rental ☐ Regularised ☐ Other ☐

DO YOU OWN OR ARE YOU PART OWNER IN ANY OTHER PROPERTY? Yes ☐ No ☐

SUPPORTING DOCUMENTS:

- ☐ Copies of applicant(s) Birth Certificates
- ☐ Copies of ID Card(s) and Passports
- ☐ Evidence of citizenship (where necessary)
- ☐ Copies of Marriage, Death, Divorce Certificates
- ☐ Recent Pay Slip/ job letter/Affidavit attesting to Income for Self Employed
- ☐ Proof of Contribution
- ☐ Affidavit stating non ownership of additional property
- ☐ Valuation Report
- ☐ Title Search/Land and Building taxes/Wasal clearance certificate
- ☐ Copy of Agreement for Sale
- ☐ Copy of Utility bill (WASA, T&TEC, etc)

DECLARATION:

Once initially selected, an assessment interview will be conducted to determine the success of your application.

Applicant's Name in Block

Co Applicant's Name in Block

I/we certify that the information given in this form is true to the best of my/our knowledge and belief. If there is anything in the information given above which is not true or which I/we do not believe to be true, I/we am/are aware that the Ministry of Housing and Urban Development is entitled to refuse my/our application.

Applicant's Signature

Co Applicant's Signature

Date _____

FOR OFFICIAL USE ONLY