



LAND SETTLEMENT AGENCY

Unit : Infrastructure Development Unit

Position : Land Surveyor

Job Summary

The successful candidate will be required to perform professional and supervisory land surveying work on the Agency's squatter regularization and land settlement sites. The officer would plan and execute cadastral surveys, both perimeter and sub-division and supervise engineering and topographical surveys. The officer would be involved in the preparation of tender documents for survey work and in the supervision of contractors. The officer would also instruct and supervise survey crews. The officer would also give instructions to draughting personnel in the preparation of plans and maps. The officer would also be involved in arbitration on squatter regularization sites and would liaise with government bodies.

Organizational Relationships

- Reports directly to the Senior Land Surveyor and the Manager of the Infrastructure Development Unit.
- Interfaces with contractors, survey crews, and draughting personnel in the preparation of plans and maps.
- Liaises with relevant government bodies.

Duties and Responsibilities

- Conducts perimeter and sub-division surveys
- Conducts redefinition boundary surveys
- Investigates the status of lands
- Supervises the work of Survey Technicians, Draughtspersons, Chainmen and Polemen/Rodmen
- Investigates and assists in the arbitration of boundary disputes
- Constructs and prepares sketches for the production of cadastral and topographical plans
- Prepares Survey Order notes for submission to the Director of Surveys
- Assists in the design of lotification layout
- Supervises surveying contractors

Qualifications, Training and Experience

- Recognized University Degree in Land Surveying Services
- At least three (3) years graduate experience in the surveying field
- Experience in Geographic Information Systems (GIS) would be an asset
- Proficient in the use of standard surveying equipment, such as:
 - Theodolite, Levels, Total Stations and Magnetic locators