



LAND SETTLEMENT AGENCY

Division : Containment Unit

Position : Security Officer Supervisor

Job Summary:

Responsible for supervising security personnel involved in the containment of squatting on State Lands and any other related security needs of the Agency.

Key Duties and Responsibilities:

- Assists in developing and implementing Containment Strategies.
- Prepares weekly and monthly reports on Containment Activities.
- Networks with other State Agencies and bodies that have jurisdiction over State Lands.
- Schedules patrols for Security Personnel.
- Coordinates activities for staff with respect to special assignments.
- Supervises support staff and assists with the management of a fleet of vehicles.
- Performs any other related duties as necessary.

Minimum Qualifications and Experience:

- Diploma/Certificate in Security Management from an approved Institution.
- Five (5) CXC/GCE O'Levels (English Language and Mathematics included).
- Proficiency in Microsoft Office.
- Valid Driver's Permit (Manual Transmission).
- Minimum of five (5) years driving experience.
- Minimum of five (5) years' experience in security and community related activities.
- Possession of a Police Certificate would be considered an asset.