



LAND SETTLEMENT AGENCY

Division : Containment Unit

Position : Security Patrol Officer

Job Summary

The Officer will be required to patrol and monitor all squatter sites as designated under the governing legislation.

Organizational Relationships

- Reports to the Manager of Containment Unit.

Key Duties and Responsibilities:

- Records and reports any illegal construction activity on squatter sites.
- Facilitates all activities with respect to containment of squatting.
- Investigates and reports on matters related to squatting activities.
- Prepares concise reports in writing.
- Performs any other related duties.

Minimum Qualifications and Experience:

- Five (5) CXC/GCE O'Levels (English Language and Mathematics included).
- Certificate in Security Management would be an asset.
- Proficiency in Microsoft Office.
- Valid Driver's Permit (Manual Transmission).
- Minimum of five (5) years driving experience.
- Minimum of three (3) years' experience in security and community related activities would be an asset.
- Possession of a Police Certificate of good character.