

**MINISTRY OF HOUSING AND URBAN DEVELOPMENT**

***44-46 South Quay, Port-Of-Spain***

**Housing Policy Facilitation and Implementation Unit (H.P.F.I.U)**

***EMERGENCY SHELTER RELIEF FUND***

The process is as follows:-

Applicants must provide the following:

* Copy of National Identification Card
* Copy of Birth Certificate
* Photographs of damage
* Copy of Damage Assessment Form or Report from the Disaster Management Unit of the Regional Corporation
* Original Fire Report from the Trinidad and Tobago Fire Service **(if a fire occurred)**
* Evidence of property ownership, e.g. Deed, Certificate of Comfort or Affidavit of Declaration
* Quotations from any hardware for materials to conduct repairs
* Statutory Declaration stating household income **(*to be supplied by the office*)**

**For more information, please contact:**

**Name of Officer:-**

**Telephone Contact: - 623-4663**

**Extension Number: - 2248/2139**